

CITY OF NORTH POWDER

JOB ANNOUNCEMENT:

PUBLIC WORKS DIRECTOR

Starting Wage: \$17.00 - \$20/hr. starting wage; higher compensation DOE (Depending on Experience)

Recruitment Opens: April 24, 2026

Position Open Until Filled

POSITION SUMMARY

The City of North Powder is seeking a qualified person to fill a part time Public Works Maintenance Assistant position. Duties include but not limited to: maintenance, operation and repair of City's infrastructure: municipal water system, sewer system, streets, buildings, parks and vehicles. Take daily water meter readings, repair, replace, clean and test water meters; install new water and/or sewer lines, maintain and repair old or broken water lines, valves, fire hydrants, well pumps and water reservoirs. General maintenance and clean-up of city parks, road right-of-ways, open ditches including vegetation control. Resurface improved streets, maintain open ditch drainage systems; place, maintain and replace street signage and other duties as assigned. This is a week end, fill-in as needed position.

Experience at least 1 year preferred

Experience in operating lawnmower, and dump truck necessary. Backhoe and other construction equipment experience preferred.

COMPENSATION

Starting Wage: \$17.00 - \$20.00 PER HOUR Based on experience.

Benefits Offered: NOT A BENEFITED POSITION

JOB REQUIREMENTS

Education: High School diploma/GED

Minimum age: 18 years

APPLICATIONS ARE AVAILABLE AT CITY HALL, 340 E STREET, NORTH POWDER OR

Applications can be brought to City Hall or mailed to:

City of North Powder – Public Works Recruitment

P.O. Box 309

North Powder, OR 97867

Note: Resumes will not be accepted in place of a completed application form.

VETERAN'S PREFERENCE

Veterans wishing to claim preference must complete the Veteran's Preference Form and include required documentation (DD214, VA award letter if applicable). If you are a disabled veteran, you must also include a copy of your Veteran's Administration benefit summary/award letter with your application.

BACKGROUND INVESTIGATION

While not part of initial applicant screening, the finalist for this position may be required to pass a criminal history background check as part of a contingent offer of employment. Conviction of a crime may not necessarily disqualify an individual from employment.

The City of North Powder is an Equal Employment Opportunity Employer and does not discriminate against any employee or applicant for employment based on race, color, religion, national origin, age, gender, sex, ancestry, citizenship status, mental or physical disability, genetic information, sexual orientation, veteran status, or military status.