

North Powder City Council Meeting
Minutes
May 5, 2025
City Hall (340 E Street)
7PM

Call to Order/Pledge of Allegiance: Mayor John Frieboes called the meeting to order 7PM. The pledge of allegiance was said.

Council Members present were Don McClure, Alan Brown, Tonya Dias, Midge Clause, Lindsey Thompson, and Josh Guthrie.

City recorder, Emily Hart. Rick Lawyer, Public works Director.

Public Comment: None

Amend/Accept Agenda: Councilor Guthrie requested to add a review of a section of the Charter to the agenda. Councilor Brown made a motion to accept the agenda. Councilor Clause seconded the motion, and it passed with all council members voting yes.

Amend/Accept Minutes:

Councilor McClure made a motion to accept the meeting minutes from April 7, 2025. Councilor Clause seconded the motion, and it passed with all council members voting yes.

Councilor Dias made a motion to accept the meeting minutes from April 15, 2025, Councilor McClure seconded the motion, and it passed with all council members voting yes.

Accounts Payable: Councilor McClure made a motion to pay the bills, Councilor Brown seconded the motion, and it passed with all council members voting yes.

Councilor Guthrie requested that the accounts payable spreadsheet be completed before the council packets are distributed. Emily agreed to make an effort to ensure this happens

Library Report: The librarian requested that Kathy, the City Hall substitute, cover shifts at the library while Joezette is away, as well as assist during the Summer Reading Program. Joezette will be gone for six Saturdays. The Council approved Kathy's assistance in the library.

Huckleberry Report: No Report

Public Works Report: The citywide clean-up day was a huge success. Public Works is currently working on the aerators in the lagoons, as well as the sprinklers. There is a water leak at the church that needs to be addressed. For future clean-up days, it was noted that B&K accepts tires on wheels, while Les Schwab does not. The flagpole also needs repair, though it is unclear whether it will be removed during upcoming construction.

Recorder Report: Water overages for the month totaled \$349.05. No freeze credits were issued.

June 19, 2025 — Juneteenth is recognized as a state holiday in Oregon. A printout regarding this was included in the last meeting's council packets, but it was inadvertently not discussed.

Regarding UMS Utility Billing, the help desk was contacted due to issues with the outdated program. Currently, only one person is familiar with the software. Contact information was obtained to explore options for updated utility billing software.

A transfer will be made from the LGIP account in the amount of \$400,000.00 for the final payment on the Wastewater Project.

Mayor's Report: The citywide clean-up was a great success. FFA hanging baskets are ready and will be put up once the risk of frost has passed. Senior banners are currently being installed.

Over Memorial Day weekend, plants and flags will be placed around town.

Special thanks to Councilor Clause and Councilor McClure for attending the County Commissioners meeting and securing \$2,000 in funding for the citywide clean-up day.

New Business: Due to the upcoming ODOT Curb Ramp Project, the fence on the property at 305 2nd Street will need to be moved to accommodate construction. Although the fence aligns with others on the street, it is located on City property. The homeowner, Vicky Day, has agreed to allow the contractor to remove the fence and replace it once construction is complete.

Vehicles located in both the City right-of-way and the ODOT right-of-way will need to be removed at the owner's expense.

Councilor McClure made a motion to approve the contractor's plan to remove and replace the fence. Councilor Clause seconded the motion, and it passed with all council members voting yes.

Old Business:

The McCrae partition request was presented along with the approved final plat. Mayor Frieboes signed off on the documents.

Council Comments:

Councilor Clause expressed a heartfelt thank you to Alan and Teri Brown for their hard work on the Citywide Clean-Up Day.

Councilor Brown mentioned a building inspection report conducted on the old library and expressed interest in discussing the future of the building

Meeting adjourned: 7:45PM

Minutes Prepared by
Emily Hart, City Recorder
5/20/2025