

**North Powder City Council Special Meeting**  
**Minutes**  
**April 15, 2025**  
**City Hall (340 E Street)**  
**6PM**

**Call to Order/Pledge of Allegiance:** Mayor John Frieboes called the meeting to order 6:05 PM. The pledge of allegiance was said.

**Roll Call: Present:** Mayor John Frieboes

Council Members: Don McClure, Alan Brown, Tonya Dias, Midge Clause, Josh Guthrie

City Recorder: Emily Hart

Public Works Director: Rick Lawyer Guests/Public in Attendance: Mike Schoeninigh

**Purpose of Meeting:** Library Construction Bid Review and Award. The bid closing was held on April 4, 2025, at 2:00 PM at North Powder City Hall. The purpose of the meeting was to review bids and accept the lowest qualified bid, as required by Oregon statutes unless a credible reason for denial exists. Bid qualifications and references for Team Construction were reviewed, with all feedback reported as very positive. It was confirmed that Team Construction has experience with both state and federal construction projects. Councilor Guthrie noted that Team Construction is not currently accredited by the Better Business Bureau and that most of their projects involve insulation and roofing. He also mentioned they are ranked #60 in the state of Washington, while CB Construction is ranked at 97% in Oregon.

The updated project budget shows that the grant funding will fully cover construction costs, not including furnishings. Add alternates were confirmed. Emily Hart and Mayor John Frieboes will work on securing the required insurance. City Attorney to review documents.

Councilor McClure made a motion to accept the bid from Team Construction. Councilor Clause seconded the motion. The motion passed with Councilors Dias, Guthrie, and Brown voting in favor.

The construction completion date is set for November 28, 2025. The next step will be issuing a Notice of Intent to Award. A ground breaking ceremony will be planned for a future date.

**Old Business:**

The dredging contractor agreed to cover the Public Works Director's overtime wages incurred during the re-dredging project. A total of 19 overtime hours were worked, amounting to \$665.00. Council agreed to this plan.

**Meeting adjourned: 7:07 PM**

Minutes Prepared by  
Emily Hart, City Recorder  
4-29-2025